

**Faculty Curriculum Director Job Description, Microbiology/Immunology Thread  
\$20,000 annual salary support anticipated for appointment  
Application due Monday, April 20, 2009**

**General Responsibilities of Curriculum Directors:**

Curriculum Directors are appointed by the Core Curriculum Committee (CCC) to provide key leadership for the UCSD School of Medicine by working closely with the CCC, the Associate Dean for Undergraduate Medical Education and other faculty members to establish the goals, objectives, and methods for the medical curriculum, incorporate feedback from multiple sources, and to support curricular innovation and improvement. Curriculum Directors must have an understanding of the goals of the medical curriculum as well as individual course, segment, and thread objectives. They are responsible for managing broad aspects of the curriculum, and for coordinating and communicating across courses and quarters. They must collaborate with others in the School of Medicine in evaluating the processes by which courses are developed and implemented, the performance of students and faculty, and the overall outcomes of the curriculum. Individuals selected for the curriculum director positions must be full-time Health Science faculty members who hold one or more doctoral degrees.

**Specific Responsibilities of the Microbiology/Immunology Curriculum Director:**

1. Design, plan, implement and evaluate all aspects of the Microbiology/Immunology curricular thread in coordination with other Foundations of Human Health and Disease (FHHD) Curriculum and Quarter Directors.
2. Primary responsibility for assuring students acquire the knowledge base, skills and attitudes regarding Microbiology/Immunology that are appropriate to building the foundation for their clinical training and for their future practice of medicine.
3. Serve on the coordinating committee for the FHHD course.
4. Share responsibility with other curriculum directors for FHHD in the continued development, implementation, and assessment of the five quarter FHHD sequence.
5. Liaison with leadership and faculty in the Clinical Foundations course to insure robust integration between the two courses, including but not limited to the development of interdisciplinary cases for case-based learning exercises.
6. Develop goals and objectives related to Microbiology/Immunology that support a broad foundation of medical skills and knowledge, as well as habits of self-directed learning.
7. Select and develop teaching methodologies appropriate to content.
8. In collaboration with the Office of Educational Development and Evaluation, assess the processes by which courses are developed and implemented, student and faculty performance, and curricular outcomes.

9. Responsible for the direction and recruitment of full-time and volunteer faculty to participate in the Microbiology/Immunology components of FHHD.
10. Serve on educational committees as appropriate.
11. Represent the university in regional and national medical education meetings, conferences, and interest groups in order to remain informed about educational developments at peer institutions
12. Study and disseminate UCSD's contributions to medical education through publications and/or by presenting and sharing information about our curricular programs at regional and national meetings.