GME Trainee Reduction, Training Program Closure Policy

Policy Number: GME - 012  Version: 01
Effective Date: July 1, 2001  Updated: July 1, 2010

Description:
UCSD GME has a responsibility to ensure the quality of its GME training programs. Occasionally, it is necessary to decrease the complement of trainees to provide a high quality training environment. Under other circumstances, it may become necessary to close a training program.

Purpose:
This policy establishes guidelines for program reduction or closure and to ensure successful completion of training for existing trainees.

Scope:
This policy applies to trainees in UCSD GME Training Programs.

POLICY:

A. All Program Directors must report to the Associate Dean for Graduate Medical Education any proposed plans for a change in the size (either an increase or decrease) of a training program or the proposed closure of a training program. Such proposed changes will be discussed with the Graduate Medical Education Committee and the Vice Dean for Medical Education. A reduction in the number of trainees will be designed to maintain a high standard of educational experience which complies with ACGME standards.

B. Trainees will be notified as soon as possible regarding any decision by UCSD to either reduce the size of a training program or to close a program. Any such reduction or closure shall include provision for existing house officers to successfully complete their training or a plan by which UCSD will assist the house officers in enrolling in another ACGME accredited program in which they can continue their education.

C. The Associate Dean for Graduate Medical Education & DIO will follow all applicable ACGME guidelines regarding program reduction or closure.

D. Similarly, UCSD shall notify trainees if a decision is reached to merge UCSD Healthcare Enterprise with another entity. Any such merger will be developed to ensure continued excellence in graduate medical education in compliance with ACGME standards.
E. This process applies in conjunction with the UCSD Disaster and Local Extreme Emergency Situations (LEES) policy.

References:
GME 004; Policy on Disasters and LEES

Attachments:
NA

Approval Dates:
GMEC July 1, 2001; updated July 2010

Contact Information:
Office of Graduate Medical Education; http://meded.ucsd.edu/gme/