Contact the SOM Registrar when....

1/ need verification of enrollment for various purposes (loan deferment, conference application, fellowship applications, USMLE exams, insurance discounts, Navy/Military forms, third party organizations, etc.)

2/ need verification of MD degree (Medical Education) once you’ve matched for Residency and after graduation for credentialing, state medical board licensing, etc. purposes

3/ need to order Transcripts for various purposes

4/ have inquiries regarding enrollment and fee assessment, fee payments, quarterly enrollment & registration, and UCSD health insurance (SHIP) waiver questions (including enrollment through UCSD Extension while a medical student!)

(NOTE1: if you receive financial aid/have student loans, you need to contact the SOM Financial Aid Office for aid/loan details!)

(NOTE2: regarding your schedule and signing-up for specific classes, you’ll need to contact the appropriate coordinator –clinical years/courses: Denise LeStrange or pre-clinical electives: Sabrina Sampson)

5/ have inquiries regarding your academic transcript/academic history or your UCSD student account (Triton Link) in general (e.g. course entry errors, grade errors, unit value errors, etc.)

6/ have inquiries regarding signing up for USMLE Step 1 and Step 2 CS and CK exams

7/ have inquiries regarding grades/grade submission in general

8/ need to take a Leave of Absence (for various purposes)

9/ need to change your name on your UCSD school record (and diploma)

10/have diploma inquiries (pre-graduation inquiries and post-graduation inquiries for replacement diploma)

11/need an excuse letter for Jury Duty

12/you have “Needle-stick” type injury/exposure related documentation

13/ you have disability insurance questions

NOTE that your inquiries may be forwarded to other, appropriate SOM staff or Campus Registrar personnel if it does not fall under the SOM Registrar’s functions and/or where further assistance is needed!